

PINELLAS COUNTY SCHOOL DISTRICT, FLORIDA

PCSB: 2205
Instructional

FLSA: Exempt

COORDINATOR, OTHER – SPEECH/LANGUAGE PATHOLOGIST

REPORTS TO:
Exceptional Student Education Specialist

SUPERVISES:
Not Applicable

QUALIFICATIONS:
Master’s degree or higher from an accredited college or university in Speech/Language Pathology (SLP). Five (5) years of related professional experience in the field of Speech/Language Pathology with ASHA certification and Florida state licensure in speech/language pathology.

MAJOR FUNCTION

Assists the ESE Specialist with overall coordination of Speech/Language Pathology services for students.

ESSENTIAL RESPONSIBILITIES

- Under the direction of the ESE Specialist,
- Assists with the development and implementation of processes to monitor speech/language pathology student services.
 - Applies knowledge of operational, organizational, fiscal, and procedural regulations to the operation of the speech/language pathology services.
 - Assists with instructional programming to address needs of students.
 - Assists in the development and provision of district training components for speech/language pathologists.
 - Mentors speech/language pathologists through professional development goals
 - Maintains current knowledge of state and federal statutes, and guidelines, as well as best practices, related to speech/language pathology services.
 - Assigns SLP staff to schools and shifts assignments as needed to ensure services to students.
 - Assists with compliance of all state and Medicaid requirements.
 - Acts as a Specialized Services liaison with institutes of higher education for whom clinical supervision is required (Clinical Fellows, Master’s degree practicum students, university interns, bachelor-level SLPs).
 - Performs other related duties as required.

TERMS OF EMPLOYMENT

Salary and benefits shall be paid consistent with the district’s approved compensation plan. Length of the work year and hours of employment shall be established by the District.

Performance of the job will be evaluated in accordance with provisions of the School Board’s policy on evaluation of personnel.

The above statements are intended to describe the general nature and level of work being performed by employees assigned to this classification. They are not intended to be construed as an exhaustive list of all responsibilities and duties required of those in this classification.

HISTORY OF JOB CLASSIFICATION

ISSUED: 07/10/16 CH; BOARD APPROVED: 08/23/16

COORDINATOR, OTHER – SPEECH/LANGUAGE PATHOLOGIST

WORKING CONDITIONS & PHYSICAL EFFORT:	Seldom Or Never	Monthly	Weekly	Daily	Hourly
1. Lift objects weighing up to 20 pounds	X				
2. Lift objects weighing 21 to 50 pounds	X				
3. Lift objects weighing 51 to 100 pounds	X				
4. Lift objects weighing more than 100 pounds	X				
5. Carry objects weighing up to 20 pounds	X				
6. Carry objects weighing 21 to 50 pounds	X				
7. Carry objects weighing 51 to 100 pounds	X				
8. Carry objects weighing 100 pounds or more	X				
9. Standing up to one hour at a time				X	
10. Standing up to two hours at a time				X	
11. Standing for more than two hours at a time	X				
12. Stooping and bending		X			
13. Ability to reach and grasp objects					X
14. Manual dexterity or fine motor skills					X
15. Color vision, the ability to identify and distinguish colors				X	
16. Ability to communicate orally					X
17. Ability to hear					X
18. Pushing or pulling carts or other such objects		X			
19. Proofreading and checking documents for accuracy					X
20. Using a computer to enter and transform words or data					X
21. Using various technology tools					X
22. Working in a normal office environment with few physical discomforts					X
23. Working in an area that is somewhat uncomfortable due to drafts, noise, temperature variation, or other conditions	X				
24. Working in an area that is very uncomfortable due to extreme temperature, noise levels, or other conditions	X				
25. Working with equipment or performing procedures where carelessness would probably result in minor cuts, bruises or muscle pulls	X				
26. Operating automobile, vehicle, or van	X				
27. Other physical, mental or visual ability required by the job	X				

Coordinator, Other – Speech/Language Pathologist – INS